



# Claverdon Village Nursery

## **Early Education Funding**

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# Early Education Funding information:

**Claverdon Village Nursery offers the following early years entitlements:**

- Up to 30 Hours Entitlement for Eligible Working Parents of Children Aged 9 Months to 2 Years
- Up to 30 Hours Entitlement for Eligible Working Parents of 2-Year-Old Children
- 15 Hours Entitlement for Disadvantaged 2-Year-Olds
- Universal 15 Hours Entitlement for All 3 and 4-Year-Olds
- Additional 15 Hours Entitlement for Eligible Working Parents of 3 and 4-Year-Olds

**The entitlement hours are provided as follows:**

- Up to 15 hours of childcare per week over 38 weeks of the year (maximum of 570 hours annually) for eligible children.
- Up to 30 hours of childcare per week over 38 weeks of the year (maximum of 1,140 hours annually) for qualifying children of working parents.

## **Delivery of hours and session structure**

Early Education Funding (EEF) is stretched over 51 weeks a year and we do not offer funding on a term time only basis. We deliver the funded hours in blocks of 3.725 hours.

Session times for funded hours are as follows:

Morning Session: 9:15 AM - 1:00 PM

Afternoon Session: 1:00 PM - 4:45 PM

When purchasing additional hours, session times are extended to:

Morning: 8:00 AM – 1:00 PM

Afternoon: 1:00 PM – 6:00 PM

Full day: 8:00 AM – 6:00 PM

**To find out what type of funding you are eligible for and how to apply, please visit**

[www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

**To find out if you are eligible for any additional funding such as EYPP or DAF, please visit**

<https://www.gov.uk/get-extra-early-years-funding>

Claverdon Village Nursery provides two options where parents can use their free entitlement hours. Please read carefully about each option and complete the declaration relevant to which option you are choosing.

If our Early Education Funding packages do not meet your family's needs, you can visit the Family Information Service to find alternative providers.

Family Information Service: <https://admissions.warwickshire.gov.uk/synergy/childcareprovidersearch.aspx>

# Funding option A:

(For children aged 9 months+ in receipt of Early Education Funding)

## Funding option A (Non fixed hours)

- We deliver the funded hours for free in blocks of 3.725 hours. Session times are as follows:  
**Morning Session:** 9:15 AM - 1:00 PM  
**Afternoon Session:** 1:00 PM - 4:45 PM
- Session times and days will be allocated by us 2 weeks before the start of each term. Specific days and times can be requested but are not guaranteed.
- Parents must reapply each term for their child's funded hours. Places are not guaranteed for those who reapply.
- Sessions are fixed for one term only. However, the nursery reserves the right to change or reduce sessions to maintain legal ratios.
- No additional hours or days can be purchased on top of the government-funded hours when selecting option A.
- Free entitlement hours are strictly for EYFS provision and do not include any consumables\*, meals, or snacks. An optional meal package at £7.00 per session\*\* may be purchased which is billed and payable termly in advance. If you do not purchase a meal package, you will provide a packed lunch which adheres to our packed lunch policy. Please ask for a copy if you want to do this.
- A refundable registration fee\*\*\* of £100 is required to book your term's sessions. The fee will be refunded at the end of the first month of attendance.
- Funded sessions are not 'swappable' when your child is absent or on holiday. They are set sessions each term and are not moveable under any circumstance.

\*Extra curricular activities are always in small groups at staggered times, therefore there will be no impact on a child's day who is not accessing these. Parents/children who do not have access to Blossom will receive communication via email and phone along with verbal handovers.

\*\*£7 food charge per session includes: AM: Breakfast, snack, lunch and drinks. PM: Snack, tea and drinks.

\*\*\*Registration fee is waived for children with a 2help code.

## FAQ's:

- **I want to reserve a Monday morning and a Tuesday afternoon, how does this work?**

Claverdon Village Nursery cannot guarantee availability until two weeks before the new term when choosing Funding Option A. If you are granted the sessions you requested for one term, there is a possibility that they may not be available again in the following term.

- **I want to reserve a space for my baby, until they go to school. Is this possible?**

When selecting Funding Option A, we cannot guarantee that your child's space will be available each term. You will need to reapply for sessions every term, and they will be allocated based on availability and staffing levels. However, Option B allows you to reserve specific days and sessions until your child leaves for school, providing more stability.

- **I want my child to attend an extra session each week, outside of the funded hours in option A?**

When parents/carers have booked funding option A, the option to book additional sessions/services is unavailable.

## Requestable\* sessions on funding option A-

Monday	Tuesday	Wednesday	Thursday	Friday
08:00 – 09:15 Unavailable				
09:15 – 13:00	09:15 – 13:00	09:15 – 13:00	09:15 – 13:00	09:15 – 13:00
13:00 – 16:45	13:00 – 16:45	13:00 – 16:45	13:00 – 16:45	13:00 – 16:45
16:45 – 18:00 Unavailable				

\*Please note you are not guaranteed the sessions you have requested, and they may change termly.

## Funding option B:

(For children aged 9 months+ in receipt of Early Education Funding)

### Funding option B (Fixed hours)

Funding option B is fully inclusive of all meals/snacks, extra-curricular activities, online learning journals, enhanced provision and is most suited to families who need reliable, guaranteed childcare and early years education. Early Education Funding (EEF) is delivered in blocks of 3.725 hours per session. EEF sessions are either a morning (09:15-13:00) or afternoon (13:00-16:45). When selecting funding option B you are purchasing the additional hours not included in the EEF session. This means you are booking *full* sessions. Our full sessions are as follows:

**Morning** (08:00-13:00) or **Afternoon** (13:00-18:00) or **Full day** (08:00-18:00)

The chart below gives a visual representation of what hours are funded and unfunded within each session:

Full day (08:00-18:00)	Morning (08:00-13:00)	08:00 – 09:15 - Unfunded
		09:15 – 13:00 – Funded
	Afternoon (13:00-18:00)	13:00 – 16:45 - Funded
		16:45 – 18:00 - Unfunded

When choosing Funding option B:

- Session patterns are secured indefinitely, subject to initial session availability.
- Your place is fully inclusive of all extra-curricular activities and enhanced provision.
- You will be able to book full morning, afternoon or day sessions outside of your funded hours. These are charged at our standard rates: Full day - £87, Half day - £54, Ad-hoc hour - £20
- Parents/Carers who have chosen funding option B will be able to request ad-hoc days.
- Funding is stretched over 51 weeks
- You will have full access to the Blossom Educational parent app.
- As stated on your registration form, a non-refundable registration fee is required to book your place.

FAQ's:

- **I want to reserve a Monday morning and a Tuesday afternoon, how does this work?**  
Once we have confirmed availability, the sessions you have requested will be guaranteed each week.
- **I want to reserve a space for my baby, until they go to school. Is this possible?**  
When choosing funding option B, we check availability and once confirmed, we guarantee the space will be available until your child leaves for school.
- **I want my child to attend an extra session each week, outside of the funded hours in option B?**  
When parents/carers have chosen funding option B, the option to book additional sessions/services is available. Please contact the nursery office to get extra sessions booked in.
- **Will my child be able to access the extra-curricular activities?**  
Yes. If you have selected funding option B, your child will be able to access the extra-curricular activities available during their session.

**Requestable\* sessions on funding option B-**

Monday	Tuesday	Wednesday	Thursday	Friday
08:00 – 13:00	08:00 – 13:00	08:00 – 13:00	08:00 – 13:00	08:00 – 13:00
13:00 – 18:00	13:00 – 18:00	13:00 – 18:00	13:00 – 18:00	13:00 – 18:00

\* With Funding Option B, once you have booked your chosen sessions and received confirmation from the nursery, there is no need to re-request them each term, as they are secured on a permanent basis. If you need to make changes to your booked sessions, we are happy to accommodate those changes, subject to availability, with a notice period of one month.

## Funding option B package breakdown:

Sessions in Option B (which are partly funded) are charged at the following rate:

½ day unfunded session charge = **£38.54**

Full day unfunded session charge = **£56.08\*** \*Full day sessions are given a discount of £21 per full day when two funding sessions are used together

If a full day booking includes only 1 EEF session, you will pay a discounted rate of £33.50 for the remaining half day session. This is in line with our regular fees being discounted when booking a full day.

### What's included in the unfunded session charge?

The unfunded session charge is broken down as follows:

#### **1.275 hours unfunded care charged at our ad-hoc hourly rate - £25.50**

#### **Consumables:**

##### **Food and Drinks-** (AM: Breakfast, Snack, Lunch. PM: Snack, Tea.) **£7 per session**

We offer a comprehensive eight-week menu featuring a wide range of delicious meals, all freshly prepared on-site by our dedicated cooks. Our focus is on nutrition and variety, and we proudly maintain a 5-star food hygiene rating. Our cooks are trained to accommodate all allergies, intolerances, and dietary preferences. We incorporate a variety of fruits, vegetables, and pulses into our sauces and prioritise wholewheat products whenever possible.

##### **Blossom Educational-** (Observations, Reports, Daily Diary, Photos, etc.) **£0.75 per session**

Blossom Educational is a versatile online learning platform that we use to share daily and termly information with parents. It serves as an excellent tool for enhancing communication between our setting and families at home. With Blossom, families can maintain a detailed digital diary, complete with photographs, that last a lifetime. This resource remains accessible for revisiting, even after your child has transitioned from our setting.

##### **Extra-Curricular Activities, Seasonal Crafting, Celebratory Activities, Cultural Activities & Baking/Cooking** **£5.29 per session**

We partner with external providers to offer high-quality and engaging extra-curricular activities throughout the week. Currently, we provide sessions from Cool Sportz, Magical World of Stories, French lessons, and Rhythm Time. These activities enhance our EYFS provision and help to further support your child's development.

As another part of our enhanced provision, your child will have the opportunity to engage in a variety of additional activities that are not included in the EEF funding. These activities encompass seasonal crafting, celebratory events, cultural experiences, and baking or cooking sessions, providing enriching experiences beyond the standard curriculum.

# Option B Monthly Packages – 10 & 15 Hours Funding

Contracted Sessions ↓	Early Education Funding (Maximum of 570 hours per annum)
	<b>10 Hours stretched = 7.45 Early Education Funding hours at £0 per week</b>
2 half days	2 x Early Education Funding sessions at £0 + 2 x Unfunded sessions at £38.54 per session x 51 ÷ 12 = <b>£327.59 per calendar month</b>

Contracted Sessions ↓	Early Education Funding (Maximum of 570 hours per annum)
	<b>15 Hours stretched = 11.17 Early Education Funding hours at £0 per week</b>
2 half days	<b>Not available</b>
3 half days	3 x Early Education Funding sessions at £0 + 3 x unfunded sessions at £38.54 per session x 51 ÷ 12 = <b>£491.39 per calendar month</b>
4 half days	3 x Early Education Funding sessions at £0 + 3 x unfunded sessions at £38.54 per session + 1 full price half day session per week x 51 ÷ 12 = <b>£720.89 per calendar month</b>
5 half days	3 x Early Education Funding sessions at £0 + 3 x unfunded sessions at £38.54 per session + 2 full price half day sessions per week x 51 ÷ 12 = <b>£950.39 per calendar month</b>
1 full day 1 half day	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 x 51 ÷ 12 = <b>£402.14 per calendar month</b>
1 full day 2 half days	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 + 1 full price half day sessions per week x 51 ÷ 12 = <b>£631.64 per calendar month</b>
1 full day 3 half days	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 + 2 full price half day sessions per week x 51 ÷ 12 = <b>£861.14 per calendar month</b>
1 full day 4 half days	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 + 3 full price half day sessions per week x 51 ÷ 12 = <b>£1090.64 per calendar month</b>
2 full days	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 + 1 discounted half day session per week at £33.50 x 51 ÷ 12 = <b>£544.52 per calendar month</b>
2 full days 1 half day	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 + 1 full price full day session per week x 51 ÷ 12 = <b>£771.89 per calendar month</b>
2 full days 2 half days	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 + 1 full price full day session per week + 1 x Full price ½ session x 51 ÷ 12 = <b>£1001.39 per calendar month</b>
2 full days 3 half days	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 + 1 discounted half day session per week at £33.50 + 3 full price half day sessions per week x 51 ÷ 12 = <b>£1233.01 per calendar month</b>
3 full days	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 + 1 full price full day session per week + 1 discounted half day session per week at £33.50 x 51 ÷ 12 = <b>£914.27 per calendar month</b>
3 full days 1 half day	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 + 1 full price full day session per week + 1 discounted half day session per week at £33.50 + 1 full price half day session per week x 51 ÷ 12 = <b>£1143.76 per calendar month</b>
3 full days 2 half days	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 + 1 full price full day session per week + 1 discounted half day session per week at £33.50 + 2 full price half day sessions per week x 51 ÷ 12 = <b>£1373.26 per calendar month</b>
4 full days	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 + 2 full price full day session per week + 1 discounted half day session per week at £33.50 x 51 ÷ 12 = <b>£1284.02 per calendar month</b>
5 full days	3 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 1 unfunded session at £56.08 + 3 full price full day session per week + 1 discounted half day session per week at £33.50.00 x 51 ÷ 12 - £148.75 full time discount on full price sessions = <b>£1505.02 per calendar month</b>

# Option B Monthly Packages – 20, 25 & 30 Hours Funding

Contracted Hours ↓	Extended Early Education Funding (Maximum of 1140 hours per annum)
	<b>20 Hours stretched = 14.90 EEF hours at £0 per week</b>
4 Half days	4 x Early Education Funding sessions at £0 + 4 x unfunded sessions at £38.54 per session x 51 ÷ 12 = <b>£655.18 per calendar month</b>
2 full days	4 x Early Education Funding sessions at £0 + 2 x unfunded sessions at £56.08 per session x 51 ÷ 12 = <b>£476.68 per calendar month</b>

Contracted Hours ↓	Extended Early Education Funding (Maximum of 1140 hours per annum)
	<b>25 Hours stretched = 18.62 EEF hours at £0 per week</b>
5 half days	5 x Early Education Funding sessions at £0 + 5 x unfunded sessions at £38.54 per session x 51 ÷ 12 = <b>£818.98 per calendar month</b>
1 full day 3 half days	5 x Early Education Funding sessions at £0 + 3 x unfunded sessions at £38.54 per session + 1 x unfunded session at £56.08 x 51 ÷ 12 = <b>£729.73 per calendar month</b>
2 full days 1 half day	5 x Early Education Funding sessions at £0 + 1 x unfunded session at £38.54 per session + 2 x unfunded sessions at £56.08 x 51 ÷ 12 = <b>£640.48 per calendar month</b>

Contracted Hours ↓	Extended Early Education Funding (Maximum of 1140 hours per annum)
	<b>30 Hours stretched = 22.35 EEF hours at £0 per week</b>
1 full day 4 half days	6 x Early Education Funding sessions at £0 + 4 x unfunded sessions at £38.54 per session + 1 x unfunded session at £56.08 x 51 ÷ 12 = <b>£893.52 per calendar month</b>
2 full days 2 half days	6 x Early Education Funding sessions at £0 + 2 x unfunded sessions at £38.54 per session + 2 x unfunded sessions at £56.08 x 51 ÷ 12 = <b>£804.27 per calendar month</b>
2 full days 3 half days	6 x Early Education Funding sessions at £0 + 2 x unfunded sessions at £38.54 per session + 2 x unfunded sessions at £56.08 + 1 x Full price ½ day session x 51 ÷ 12 = <b>£1033.77 per calendar month</b>
3 full days	6 x Early Education Funding sessions at £0 + 3 x unfunded sessions at £56.08 per session x 51 ÷ 12 = <b>£715.02 per calendar month</b>
3 full days 1 half day	6 x Early Education Funding sessions at £0 + 3 x unfunded sessions at £56.08 per session + 1 Full price ½ day session x 51 ÷ 12 = <b>£944.52 per calendar month</b>
3 full days 2 half days	6 x Early Education Funding sessions at £0 + 3x unfunded sessions at £56.08 per session + 2 x Full price ½ day session x 51 ÷ 12 = <b>£1174.02 per calendar month</b>
4 full days	6 x Early Education Funding sessions at £0 + 3 x unfunded sessions at £56.08 per session + 1 x Full price full day session x 51 ÷ 12 = <b>£1084.77 per calendar month</b>
5 full days (Full time)	6 x Early Education Funding sessions at £0 + 3 x unfunded sessions at £56.08 per session + 2 x Full price full day sessions x 51 ÷ 12 - £148.75 full time discount on full price session = <b>£1305.77 per calendar month</b>

# Funding Option A Parental Declaration Form:

Child's name: .....

Sessions requested: (Please circle as appropriate)

Monday AM / PM / Full Day

Tuesday AM / PM / Full Day

Wednesday AM / PM / Full Day

Thursday AM / PM / Full Day

Friday AM / PM / Full Day

Total Early Education Funded hours to be claimed: ..... Date: .....

I/we UNDERSTAND and AGREE to the following terms in funding option A;

- Have been given a clear and transparent choice about how to access my/our child's early education funding
- That option A *requested sessions* will not be guaranteed and will be confirmed two weeks before the start of the funded term
- Sessions are fixed for one term only and the nursery reserves the right to change or reduce sessions to maintain legal ratios.
- That option A *requested sessions* are not guaranteed to be available next term.
- Your child's *place* is not guaranteed to be available next term when choosing option A.
- That access to our enhanced provision is not included in option A.
- Your child will not be able to access our extra-curricular activities when choosing option A.
- Understand that you will not be able to access Blossom Educational
- Understand that you will not be able to purchase extra sessions, outside of the 09:15-13:00 or 13:00-16:45 funded hours when choosing option A.
- Understand that the nursery does not offer funded places on a term-time only basis.
- I/We understand that we must pay a fully-refundable £100.00 registration fee, which will be refunded at the end of the first month of attendance.
- I am aware that I/we can visit the family information service to find an alternative provision if I/we need to find a setting which better suits my needs.
- I agree for Claverdon Village Nursery to receive confirmation and future notifications from the Local Authority related to the validity of my eligibility code.

Signed by Parent/Carer 1: ..... Date: .....

Signed by Parent/Carer 2: ..... Date: .....

Signed on behalf of provider: ..... Date: .....

\*\*\*Please only complete this page if you are choosing option B\*\*\*

# Funding Option B Parental Declaration Form:

Child's name: .....

Sessions requested: (Please circle as appropriate)

Monday AM / PM / Full Day

Tuesday AM / PM / Full Day

Wednesday AM / PM / Full Day

Thursday AM / PM / Full Day

Friday AM / PM / Full Day

Full time Monday-Friday (8am-6pm)

Total Early Education Funded hours to be claimed: ..... Date: .....

I/we UNDERSTAND and AGREE to the following terms in funding option B;

- Have been given a clear and transparent choice about how to access my/our child's early education funding
- To purchasing additional hours and services, which have been clearly explained
- Understand the Early Education Funding package selected, and aware that I/we can visit the family information service to find an alternative provision if I/we need to find a setting which better suits my needs and financial budget.
- Understand that nursery fees are due on 1<sup>st</sup> of each month and a late payment charge of £25 per week will be added to my account for late payments and any debt may be passed onto a third-party debt collection agency.
- Understand that only 3.725 hours of funding can be used per session, up to a maximum of 7.45 hours per day.
- Agree to pay £100 non-refundable registration fee to book our place.
- I agree for Claverdon Village Nursery to receive confirmation and future notifications from the Local Authority related to the validity of my eligibility code.

Signed by Parent/Carer 1: ..... Date: .....

Signed by Parent/Carer 2: ..... Date: .....

Signed on behalf of provider: ..... Date: .....